

THE GHAZI UNIVERSITY, DERA GHAZI KHAN STUDENTS (DISCIPLINE AND CONDUCT) REGULATIONS, 2021.

1. SHORT TITLE, COMMENCEMENT AND APPLICATION

These Regulations may be cited as “the Ghazi University, Dera Ghazi Khan Students (Discipline and Conduct) Regulations 2021”.

- (i) These Regulations shall come into force with immediate effect.
- (ii) These Regulations shall apply to all students on the rolls of the University including its Sub-Campuses and Constituent Colleges.
- (iii) A student on the rolls of the University who violates these Regulations shall be guilty of indiscipline and misconduct and is liable to disciplinary action against him under these Regulations.

2. DEFINITIONS

Unless there is anything repugnant in the subject or context, the expressions used in these Regulations and defined or used in the Ghazi University Act, 2012, shall have the meanings assigned to them, respectively, hereunder or in the Act

- (a) “Act” means the Ghazi University Act, 2012;
- (b) "Authority" means any of the Authorities of the University specified in Section 18 of the Ghazi University Act, 2012;
- (c) “Advisory Committee(s)” means Advisory Committee(s) constituted under these Regulations of the University;
- (d) "Chairman of Department" means head of a teaching Department;
- (e) "Chancellor" means the Chancellor of the University;
- (f) "Competent Authority" means an Officer or Authority of the University competent to take disciplinary action against a University student guilty of misconduct and indiscipline;
- (g) "Dean" means the Chairman of the Board of the Faculty;
- (h) "Director" means the head of a Teaching Division or a Directorate of the University;
- (j) “Disciplinary Advisory Committees” means Disciplinary Advisory Committees constituted under these Regulations to investigate cases of misconduct and indiscipline’
- (k) "Discipline Committee" means the Discipline Committee, constituted under Paragraph 21 of these Regulations;
- (l) "Faculty" means a Faculty of the University;
- (m) "Penalty" means a penalty which may be imposed under these Regulations;
- (n) “Head of sub-campus” means the head or Principal of sub-campus;
- (o) “Head of the Constituent College” means head or Principal of the Constituent College;
- (p) "Pro Chancellor" means the Pro Chancellor of the University;
- (q) “Statutes”, "Regulations" and "Rules" means respectively, the Statutes, the Regulations and the Rules made or deemed to have been made under the Ghazi University Act, 2012;
- (r) "Syndicate" means the Syndicate of the University;
- (s) "Teachers" means Professors, Associate Professors, Assistant Professors and Lecturers Teaching Assistant, Demonstrator and Instructor engaged whole time by the University and

such other persons as may be prescribed in the University/sub-campus/Constituent College for teaching degree, honors or postgraduate classes;

(t) "University" means the Ghazi University, Dera Ghazi Khan, as reconstituted under the Ghazi University Act, 2012;

(u) "Vice Chancellor" means the Vice Chancellor of the University and the

(v) "Pro-Vice Chancellor" means the Pro-Vice Chancellor of the University

3. ACTS OF INDISCIPLINE AND MISCONDUCT

The following, among other violation of the provision of the Code of Conduct shall constitute acts of indiscipline and misconduct for which action may be taken against the student(s) by the Competent Authorities for imposing appropriate penalties on the defaulters

(a) Breach of any rule of public morals, such as

(i) Use of indecent or filthy language in class rooms, residential halls, playgrounds and on the Campus;

(ii) Use of immodest, improper and provocative dress;

(iii) Use of undesirable remarks or gestures;

(iv) Disorderly behaviour, such as, shouting, abusing, quarrelling, fighting and Insolence;

(v) Use or attempt or threat to use force;

(b) Defiance of authority;

(c) Impersonation, perjury, giving false information, willful suppression of information, cheating, deceiving and stealing;

(d) Visiting places without a pass which are not to be visited without a pass;

(e) Visiting places out of bounds for students;

(f) Inciting or staging a walk out, a strike or an unauthorized procession;

(g) Shouting of slogans derogatory to the prestige of the University or the reputation of its teachers and officers;

(h) Use of intoxicants;

(i) Keeping of licensed or unlicensed arms/or entering the University with arms;

(j) Immorality;

(k) Loss or damage to University property movable or immovable;

(l) Actions defamatory of and derogatory to Islam and Pakistan;

(m) Any act, conduct, disorder or neglect which is considered prejudicial to good order or discipline or unbecoming of a student and a gentleman, by the Competent Authority, including any act on the part of a University student to bring or attempt to bring political or other outside influence directly or indirectly to bear on the Chancellor, the Pro-Chancellor, the Vice Chancellor or any Officer, or any Authority or Teacher of the University;

(n) Any student misbehaving with a teacher/and or official of the University.

4. COMPETENT AUTHORITIES AND PENALTIES

The Deans of the Faculties, Directors of Institute(s), Head of Sub-Campus/Constituent College concerned, Hall Warden(s) and Director Students' Affairs shall be competent to take disciplinary action on the recommendations of the Advisory Committee(s) concerned against students of their respective Faculties, Directorate, Institute, Sub Campus/Constituent College,

Residential Halls and Campus found guilty of misconduct and indiscipline. The disciplinary action may take one or more of the following forms, depending on the nature of indiscipline and misconduct: -

- i. Censure and warning for future;
- ii. Withdrawal of financial concessions for one semester;
- iii. Cancellation of hostel accommodation;
- iv. Imposition of fine;
- v. Recovery of loss or breakage of movable and immovable University property;
- vi. Placing a student on probation;
- vii. Suspension from the rolls, and or ban on entry in the premises of the University.
- viii. Withdrawal of financial concessions for more than one semester;
- ix. Rustication;
- x. Expulsion and
- xi. Debarring from seeking admission to higher studies at the University for a specific period or forever.

5. MAJOR AND MINOR PENALTIES

For the purposes of these Regulations, penalties specified in Regulation 4 (i) to (vii) shall be deemed to be minor penalties, and those specified in Regulation 4(viii) to (xi) to be major penalties.

6. PAYMENT OF FINE

- i. The fine imposed upon a student shall invariably be paid by him/her within ten (10) Days from the issuance of its notification. The original Bank receipt showing payment of fine shall be submitted in the Office of the respective Dean/Director/Head of Sub Campus/Constituent College/Hall Warden(s) concerned within due date, failing which the name of the defaulter shall be struck off the University rolls by the Faculty/Institute/Sub Campus/Constituent College concerned after receipt of intimation from the concerned quarter. The defaulter shall not be entitled to file an appeal unless depositing the amount of fine.
- ii. the amount of fine/its balance (in case reduction in fine) may be refunded to the student concerned by the Treasurer's office on the recommendations of the Dean/Director/Director/Head or Sub Campus/Constituent College/Director Students Affairs/Hall Warden.

7. RECOVERY OF LOSS OR BREAKAGE OF PROPERTY

A student shall be liable to make good the loss caused by him to the University property, any student/Official within fifteen (15) days of the notification of the order by the Competent Authority. Failure to make good the loss shall be considered an act of indiscipline and misconduct, within the meaning of Regulation 3(b). The name of such a student shall be struck off from the rolls till making good the loss. The Competent Authority, if required, with the prior approval of the Vice Chancellor, may initiate legal proceedings against the defaulter in a Court of Law.

8. PLACING ON PROBATION

A student may be placed on probation by the Competent Authority for a specified period and such period of probation may be extended if the student fails to improve his conduct. Continued failure to improve his conduct may lead to further disciplinary action.

9. SUSPENSION FROM ROLLS

A student may be suspended from the University rolls for a period not exceeding two weeks at a time. Such a student shall pay the normal fine of absence for the period of suspension. A student suspended from the rolls may be reinstated or his period of suspension may be extended, as the case may be, by the Competent Authority.

10. RUSTICATION

A student committing an act of major indiscipline and misconduct may be rusticated for an academic year or two semesters which shall mean the loss of one academic year to the rusticated student in so far as his appearance in the University examinations during the academic year is concerned.

11. EXPULSION

A student committing an act of major indiscipline and misconduct may be expelled from the University for at least two academic years or four semesters from the date of expulsion.

12. NOTIFICATION OF RUSTICATION OR EXPULSION

The following procedure will be followed

- i. notification of both (major and minor) or only major penalties as recommended by the Disciplinary/Sub Campus/Constituent College Advisory Committee shall be notified by the Registrar, with the approval of the respective Dean/ Director/ Principal concerned being Competent Authority within the meaning of Regulation 4 and the Vice Chancellor.
- ii. The name(s) of such student(s) shall be considered as struck off from the rolls of the University. In case of major penalties, the delinquent shall have to vacate hostel accommodation immediately and his entry into any part of Campus/Sub Campus/College shall be banned except as and when called by any of the authorities
- iii. The notification in the case of minor penalties only, shall be issued by the respective Dean/Director/Principal concerned on receipt of recommendations of the Disciplinary/ Sub Campus /Constituent College Advisory Committee.
- iv. The University shall not issue a migration certificate to rusticated or expelled student(s).

13. INFORMATION OF PENALTIES FOR ACTS OF INDISCIPLINE AND MISCONDUCT TO PARENTS/GUARDIAN OF STUDENTS

Acts of indiscipline and misconduct committed by University student(s) and penalties imposed under these Regulations shall invariably be intimated to the parents/guardian of the student(s) concerned.

14. RE–ADMISSION OF RUSTICATED STUDENT

The readmission of a rusticated shall be governed as under

- i. It shall be obligatory on the part of the Faculty/Institute/Sub-Campus/Constituent College concerned to re–admit a rusticated student, if he wishes to re–join the University/Sub-Campus/ Constituent College after serving out penalty period.
- ii. The rusticated student is required to submit an application in the Office of the respective Dean/ /Head of Sub-Campus/Constituent College concerned well before the commencement of the semester where he stands eligible according to the approved ‘Scheme of Studies’. The application should include an undertaking on judicial paper signed by the student and countersigned by his parents/guardian, the Tutor, Senior Tutor or Supervisor concerned and Director Students’ Affairs, as the case may be, to abide by the Rules of Conduct of the University and not to repeat any act of misconduct and indiscipline in future.
- iii. If he fails to avail the above chance immediately after serving out penalty period, he can seek re-admission in the same semester of the next academic session/semester according to the approved under-and postgraduate, Scheme of Studies’, as the case may be.
- iv. In case he does not avail both of the above admissible opportunities, he shall stand ineligible for re-admission in future. Provided that the Vice Chancellor may, on the recommendations of the Dean/Director/l/Head of Sub-Campus/Constituent College concerned, as well as Students’ Affairs Committee condone the above period in special circumstances to be recorded in writing.

15. SPECIAL PERMISSION FOR RE–ADMISSION OF EXPELLED STUDENT

The readmission of an expelled student shall be governed as under

- i. An expelled student shall not be re-admitted to the University/Sub-Campus/Constituent College except with the special permission of the Syndicate after the explicit undertaking given by the student on judicial paper, countersigned by his parents/guardian, the Tutor, Senior Tutor or Supervisor concerned and Director Students’ Affairs, as the case may be, to abide by the Rules of conduct of the University and not to repeat any act of misconduct and indiscipline.
- ii. The expelled student may seek re-admission after serving out penalty period. He is required to submit application addressed to the Vice Chancellor/ Chairman Syndicate accompanied with requisite undertaking specified under (i) above in the Office of the Director Students’ Affairs, for consideration of the Syndicate. Such application should be submitted well before the commencement of the semester in which expelled student is eligible for re-admission according to the approved ‘Scheme of Studies.
- iii.If he fails to apply for re-admission immediately after serving out penalty period, he may submit his request in the same semester of the next academic session/ semester according to the approved under-and-postgraduate ‘Scheme of Studies’, as the case may be.
- iv.In case an expelled student does not avail both of the above admissible opportunities, he shall stand ineligible for re-admission in future. Provided that the Syndicate may, on the recommendations of the Dean/ Director/ /Head of Sub-Campus/Constituent College

concerned, as well as Students Affairs Committee condone the above period in special circumstances to be recorded in writing. The Syndicate may however, refuse re-admission without assigning any reason.

16. DISCIPLINARY ADVISORY COMMITTEES FOR INVESTIGATION OF CASES OF INDISCIPLINE AND MISCONDUCT

The cases of indiscipline and misconduct involving students of the University shall be investigated by the Disciplinary Advisory Committee constituted by the Vice Chancellor in the beginning of each calendar year by giving representation to all the Faculties/Institutes. The Hall Warden of the University/his representative will be Ex-officio members of the Committee. A separate Advisory Committee for each Sub-Campus/Constituent College, shall also be constituted by the Vice Chancellor in the beginning of each calendar year. If some outsider(s) /ex-student(s) is/are involved in an indiscipline and misconduct case along with the University students, the concerned Advisory Committee, after careful consideration and with the prior approval of the Vice Chancellor, may refer such case to the Police to the extent of outsider(s)/ex-student(s) for investigation and appropriate action.

17. ADVISORY COMMITTEE FOR RESIDENTIAL HALL

Notwithstanding anything to the contrary contained in these Regulations, the Hall Warden (Male/Female), may, in consultation with the Advisory Committee of Halls to be constituted by the Hall Warden may impose the following penalties upon resident student(s) of Halls for act(s) of indiscipline and misconduct committed in the residential Halls after following the prescribed procedure as laid down under Regulation 18 and 18-a of the Ghazi University Students(Discipline and Conduct) Regulations,2021:-

- i. Imposition of fine up to Rs. 5,000/- (Rupees five thousand only);
- ii. Recovery of loss to University property;
- iii. Placing a student on probation; &
- iv. Expulsion from the Residential Halls,

The Advisory Committee for Residential Halls shall comprise the Hall Warden(s) concerned as Chairman, Associate Hall Wardens/Senior Superintendent (if Associate Hall Warden is not available in a component) and Superintendent of concerned hostel as members. Provided that a Hall Superintendent may impose a fine of Rs.500/- at a time on the resident student(s). Provided further that in case the nature of the offence warrants the penalty beyond its jurisdiction, the Hall Advisory Committee(s) shall send the case to the Vice Chancellor through the Hall Warden along with its recommendations for onward transmission to the Disciplinary Advisory Committee for further investigation and appropriate recommendations.

17a. CAMPUS ADVISORY COMMITTEE

A Campus Advisory Committee consisting of Director Students' Affairs as its Chairman, Associate Directors Students' Affairs and Deputy Directors Students' Affairs as its members, shall deal with indiscipline and misconduct cases of students at the Campus. This Committee will exercise powers as delegated to the Hall Warden(s) and shall impose the following penalties upon the students for act(s) of indiscipline and misconduct committed at the Campus after

following the prescribed procedure as laid down under Regulation 18 and 18-a of the Ghazi University (Discipline and Conduct) Regulations 2021.

1. Imposition of fine up to Rs. 5,000/- (Rupees five thousand only);
2. Recovery of loss to University property;
3. Recovery of University dues from non-boarders;
4. Placing a student on probation and
5. Censure.

Provided further that in case the nature of the offence warrants penalty beyond its jurisdiction, the Campus Advisory Committee shall send the case to the Vice Chancellor through the Director Students Affairs along with its recommendations, for onward transmission to the Disciplinary Advisory Committee for further investigation and appropriate recommendations.

18. PROCEDURE FOR INVESTIGATION

The following procedure shall be observed before imposing a penalty or penalties on a student

The Vice Chancellor, on receipt of a report from a teacher or any other source for the breach or violation of the provisions of the Code of Conduct/Discipline, shall call the same to be considered by the Disciplinary Advisory Committee/Hall/Campus Advisory Committee concerned.

The Advisory Committee shall:

- i. frame charges and communicate it to the student simultaneously through official Communication to his/her given University address as furnished by him/her in his/her admission form together with a statement of allegation explaining the charges and or any other relevant circumstances which are proposed to be taken into consideration;
- ii. require the student within a reasonable time which shall not be more than seven (7) days from the date of issuance of notice as prescribed under 18(i) above, to put in a written and or oral defence;
- iii. enquire into the charges and examine such oral or documentary evidence in support of the charges, or in defence of the student, as may be considered necessary;
- iv. determine on the basis of evidence and proceedings of enquiry as early as possible whether the act(s) of indiscipline or misconduct warrants a major or a minor penalty;
- v. the Committee shall invariably serve final show cause notice indicating penalty or penalties to be imposed upon the accused and providing an opportunity of being heard in person before communicating its recommendations to the Competent Authority for final orders;
- vi. in case the student fails to respond to the notice issued to him under para 18(i & v) above, ex-parte decision shall be taken against him provided that the student under legal detention or hospitalized may respond to the said notice within seven (7) days after the release or discharge, as the case may be.
- vii. The Committee, in case of minor penalties shall send its recommendations to the Vice Chancellor for his information and in case of major penalties, for his orders. The orders of the Vice Chancellor shall be final.

18 a. PROCEEDINGS FOR SERIOUS ACTS OF INDISCIPLINE

1. Notwithstanding anything to the contrary contained in Regulation 18, a student accused of a serious act of indiscipline, such as:

- i. indulging in any criminal act(s) or
- ii. provoking the students to demonstration or boycott of classes; inside or outside
- iii. University Campus; and other constituent college/sub campus;
- iv. bringing fire arms on the Campus; or
- v. indulging in any immoral act;
- vi. misbehaving with a teacher/and or official of the University,

Shall be proceeded against immediately by the Advisory Committee concerned and the proceedings shall be concluded within 48 hours of the commission of the offence and act of indiscipline. The accused shall be given an opportunity of being personally heard and in case of absence or non-appearance, the notice of the proceedings shall be given to the parents/guardian, if available, for ensuring the attendance. The ex-parte action shall be taken against those who would not be available. Before taking ex-parte action, a notice shall be pasted on the Notice Board or at a prominent part of the buildings at the Campus. In case allegations leveled against the accused are proved, the penalty of expulsion shall be imposed upon him.

2. The matter shall also be reported to the Police about the commission of offence having been committed as and when required.

18 b. Nothing provided in clause 18 and 18a shall restrict the powers of the Vice Chancellor/Head of Sub-Campus/Constituent College to pass immediate orders without referring the case to the Advisory Committee(s) and without following the specified procedure, if situation so warrants.

19. APPEAL AGAINST THE PENALTY(S)

1. A student on whom any major/minor or both penalties has/have been imposed on involvement in a particular case of indiscipline and misconduct on the recommendations of the Disciplinary Advisory Committee/Sub-Campus/Constituent College Advisory Committee, may, within thirty (30) days from the date of announcement of the order, may file an appeal against that order to the Vice Chancellor.
2. The Vice Chancellor, after obtaining advice of the Discipline Committee may dismiss the appeal or acquit/pardon the appellant, or order a fresh enquiry, or reduce or enhance the penalty. If expedient, he may also consider to suspend the penalty on the advice of the Discipline Committee for a specific period conditionally to be re-imposed immediately on evidence of his/her involvement in any act(s) of indiscipline. The period of suspension of penalty may be extended on semester to semester basis conditionally on the recommendations of the Students' Affairs Committee.
3. Provided that wherever the punishment is suspended on semester to semester basis conditionally for completion of Certificate/Degree in which the student(s) studying at the time of imposition of penalty, s/he will be debarred for admission to next degree program for a period of three (3) years of declaration of result of existing certificate/degree. After the expiry of stipulated period, such student(s), if so desire, may be considered for admission on the recommendation of the Students' Affairs Committee.
4. A student on whom only minor penalty is imposed by the Advisory Committee(s) concerned, may, within fifteen (15) days from the announcement of the orders, appeal to the Dean/Director /Head of Sub Campus/Constituent College concerned, who shall be the Competent Authority to pass such order as may deem fit. Similarly, in the case of imposition of minor penalty by the Hall/Campus Advisory Committee the Principal Officer of respective component shall be the competent authority to pass such order on the appeal as may deem fit in consultation with the Student's Affairs/Hall Advisory Committee, as the case may be.
5. Provided that

- i. no recommendations/decision under this Regulation shall be made, unless an affected student is afforded an opportunity of being heard in person. Provided further that in case the appellant does not appear for personal hearing according to communicated
 - ii. schedule, the appeal be kept pending. In case the appellant fails to appear for second time, the pending appeal be disposed of on its merit in absentia, ex-parte.
- where the appellate authority decides to enhance the penalty, it shall
- a. by an order, in writing, inform the accused of the action proposed to be taken and the grounds of such enhanced punishment.
 - b. given him/her a reasonable opportunity to show cause against that action.

20. REVIEW AGAINST THE ORDER ON APPEAL

1. The punished student(s), may, apply for review of the orders passed on his/her appeal if contrary to the pray to the Vice Chancellor in the case of major and minor penalties, within a period of fifteen (15) days from the announcement of the orders. The Vice Chancellor may pass appropriate orders thereupon on the basis of evidences, available on record and decision taken earlier on the appeal of the concerned student(s). If appropriate, the Vice Chancellor may seek advice of the Discipline Committee on the review appeal(s) before passing suitable orders.
2. If a student whose penalty is suspended under Regulation 19(2), is again found Involved in act(s) of indiscipline and misconduct and is awarded fresh penalty along with re-imposition of previous suspended penalty, may appeal against the fresh penalty only, to the Competent Authority within the prescribed period of thirty (30) days. He may also request for review of the orders passed by the Competent Authority on his appeal as provided under Regulation 20(1) of the Regulations *ibid*.

21. DISCIPLINE COMMITTEE

1. The Discipline Committee shall consist of
 - i. Chairman to be nominated by the Vice Chancellor;
 - ii. Two Professors to be nominated by the Academic Council;
 - iii. One Professor to be nominated by the Syndicate;
 - iv. One Principal of Sub-Campus/Constituent College;
 - v. Senior Tutor and
 - vi. Director Students Affairs (Member/Secretary).
2. The term of office of the members of the Committee, excluding ex-officio members, shall be two years.
3. The quorum for a meeting of the Discipline Committee shall be two-thirds of the total memberships of the Committee.
4. The functions of the Discipline Committee shall be
 - i. To propose Regulations to the Academic Council for the conduct of University students, maintenance of discipline and breach of discipline;
 - ii. To render advice to the Vice Chancellor on the appeals of the students awarded punishments under Students Discipline and Conduct Regulations.
 - iii. To perform such other functions as may be prescribed by Regulations.